

# ACTCS

## Accessibility

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Web Administrator  
Justice and Community Safety Directorate  
GPO Box 158  
Canberra ACT 2601

Please note that all links from this site to other websites will launch a new browser window.

## General Web Accessibility Information

There are many tools that can assist people with a disability to access the Internet. These tools are either hardware or software.

### Hardware

These tools manipulate the keyboard or mouse, because the person with a disability cannot use them. Examples are:

- [Refreshable Braille displays](#) - A small Braille display that a blind person can use to read the screen line by line.
- [Joysticks](#) / [Trackballs](#) - Pointers that manipulate the mouse onscreen for people with motor disabilities.
- Alternative keyboards - Keyboards that have limited keys for people with motor disabilities. These include [keyboards manipulated by fingers](#) and [keyboards manipulated using a head-wand](#).

### Software

These tools change how a user interacts with the site. Examples are:

- Screen readers - Programs that convert a web site into a Braille display or read it in audio for people who are blind, visually impaired or have dyslexia.
- Screen Magnifiers - Programs that magnify sections of the screen for people with vision

impairments.

- Oversized cursors - Large cursors for people with vision impairments.
- Onscreen keyboards - Keyboards for people with motor disabilities used in combination with switching devices.
- Programs that slow down applications for people with motor disabilities.

[Vision Australia](#) provides information and links to resources.

## General Browser Shortcuts

The keyboard shortcuts provided below apply to Microsoft Internet Explorer, Opera and Firefox.

The following keyboard shortcut forms are used throughout the lists below:

- Ctrl=Control
- Esc=Escape
- Alt=Alternative
- Del= Delete
- UP, DOWN
- LEFT, RIGHT =Arrow keys

Where available, the key combinations for Windows, Linux and Mac operating systems have been provided.

Command	Internet Explorer	Firefox	Opera	
Add Bookmark	Ctrl/Cmd+D	Ctrl/Cmd+D	Ctrl/Cmd+T	
Back	Backspace Alt/Option+<-	Backspace (Win/Linux) Alt+<- (Win/Linux) Cmd+<- (Mac)	Backspace Alt/Option+<- Ctrl/Cmd+<- Z	
Bookmarks	Ctrl/Cmd+I	Ctrl/Cmd+B Ctrl+I (Win)	F4 Ctrl/Cmd+Alt/Option+B Ctrl/Cmd+l	
Caret Browsing		F7		
Close Tab		Ctrl/Cmd+W Ctrl/Cmd+F4	Ctrl/Cmd+W Ctrl/Cmd+F4	
Close Window	Ctrl/Cmd+W Alt/Option+F4	Ctrl/Cmd+Shift+W Alt/Option+F4	Ctrl/Cmd+W Alt/Option+F4	
Copy	Ctrl/Cmd+C	Ctrl/Cmd+C	Ctrl/Cmd+C	
Cut	Ctrl/Cmd+X	Ctrl/Cmd+X	Ctrl/Cmd+X	

<b>Command</b>	<b>Internet Explorer</b>	<b>Firefox</b>	<b>Opera</b>
Decrease text size		Ctrl/Cmd+-	9
Delete	Del	Del	Del
Delete individual form auto-complete entry	Del	Shift+Del	
DOM inspector		Ctrl+Shift+I (Win/Linux)	
Downloads		Ctrl+J (Win) Ctrl+Y (Linux) Cmd+J (Mac)	Ctrl/Cmd+Alt/Option+T Ctrl/Cmd+5
Find again		Ctrl/Cmd+G F3	F3
Find as you type link		,	, Shift+/,
Find as you type text		/	/
Find previous		Ctrl/Cmd+Shift+G Shift+F3	Shift+F3
Find in this page	Ctrl/Cmd+F	Ctrl/Cmd+F	Ctrl/Cmd+F
Forward	Shift+Backspace Alt/Option++>	Shift+Backspace Alt/Option++> (Win/Linux) Cmd++> (Mac)	Shift+Backspace Alt/Option++> Ctrl/Cmd++> X
Go down one line	Down	Down	Down
Go up one line	Up	Up	Up
Go down one page	PageDown	PageDown	PageDown
Go up one page	PageUp	PageUp	PageUp
Go to bottom of page	End	End	End
Go to top of page	Home	Home	Home
Full screen	F11	F11 (Win/Linux)	F11
Help	F1	F1 (Win/Linux)	F1

<b>Command</b>	<b>Internet Explorer</b>	<b>Firefox</b>	<b>Opera</b>
History	Ctrl/Cmd+H	Ctrl/Cmd+H	Ctrl/Cmd+Alt/Option+H Ctrl/Cmd+4
Home page	Alt/Option+Home	Alt/Option+Home	Alt/Option+Home
Increase text size		Ctrl/Cmd++	0
Move to next frame		F6	
More to previous frame		Shift+F6	
New tab	Ctrl/Cmd+N	Ctrl/Cmd+T	Ctrl/Cmd+N
Next tab	Ctrl/Cmd+O	Ctrl+Tab (Win/Linux) Cmd+Opt+Tab (Mac) Ctrl/Cmd+PageDown	Ctrl/Cmd+Tab Alt/Option+PageDown Ctrl/Cmd+F6 2
New window	Ctrl/Cmd+N	Ctrl/Cmd+N	Ctrl/Cmd+Alt/Option+N
Open file	Shift+Enter/Return	Ctrl/Cmd+O	Ctrl/Cmd+O
Open link		Enter/Return	Enter/Return
Open link in new tab	Ctrl/Cmd+F3	Ctrl/Cmd+Enter/Return	
Open link in new window	Ctrl/Cmd+V	Shift+Enter/Return	Shift+Enter/Return
Open address in new tab	Ctrl/Cmd+P	Alt/Option+Enter/Return	Shift+Enter/Return
Page info	Ctrl/Cmd+Y	Ctrl+I (Linux) Cmd+I (Mac)	Ctrl/Cmd+8
Page source	F5 Ctrl/Cmd+R	Ctrl/Cmd+U	Ctrl/Cmd+F3
Paste	Ctrl/Cmd+F5	Ctrl/Cmd+V	Ctrl/Cmd+V
Previous tab		Ctrl/Cmd+Shift+Tab Ctrl/Cmd+PageUp	Feature Not Available Ctrl/Cmd+Shift+Tab Alt/Option+PageUp Ctrl/Cmd+Shift+F6 1
Print		Ctrl/Cmd+P	Ctrl/Cmd+P
Redo		Ctrl/Cmd+Shift+Z Ctrl+Y (Win/Linux)	Ctrl/Cmd+Shift+Z Ctrl+Y

<b>Command</b>	<b>Internet Explorer</b>	<b>Firefox</b>	<b>Opera</b>
Reload	Ctrl/Cmd+A	F5 Ctrl/Cmd+R	F5 Ctrl/Cmd+R
Reload (override cache)	Alt/Option+D F4 Ctrl/Cmd+Tab	Ctrl/Cmd+F5 Ctrl/Cmd+Shift+R	
Restore text size		Ctrl/Cmd+0	6
Save page as		Ctrl/Cmd+S	Ctrl/Cmd+S
Save link target as		Alt/Option+Enter/Return	
Select all		Ctrl/Cmd+A	Ctrl/Cmd+A
Select location bar	Esc	Ctrl/Cmd+L Alt+D (Win/Linux)	F8
Select next auto-complete entry in text field	Ctrl/Cmd+Z	Down	
Select previous auto-complete entry in text field		Up	
Select next search engine in search bar		Ctrl/Cmd+Down	
Select previous search engine in search bar		Ctrl/Cmd+Up	
Select tab [1 to 9]		Ctrl+[1 to 9] (Win) Alt+[1 to 9] (Linux) Cmd+[1 to 9] (Mac)	
Stop		Esc	Esc
Undo		Ctrl/Cmd+Z	Ctrl/Cmd+Z
Web Search (Web Search moves the cursor to the Search Bar and only works if the Search Bar is visible. If the Search Bar is hidden, this keyboard shortcut has no effect).		Ctrl/Cmd+K Ctrl+J (Linux)	Shift+F8

## Shortcuts for Internet Explorer

Details of shortcuts for various versions of Internet Explorer can be obtained from the [Microsoft website](#).

## **Shortcuts for Firefox Mozilla**

Details of shortcuts for various versions of Mozilla can be obtained from the [Firefox website](#).

## **Acrobat PDF Documents**

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